

## Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday, April 6, 2017 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Meeting called to order/ Pledge of Allegiance:** Commission President Groves called the meeting to order at 6:02 pm.
  - **Roll Call:** Commissioners Groves, Caldwell, Lorang, Stipan and Bump were present.
  - **Others Present:** GM Paul Koch, Secretary Sally Moore, Accounting Specialist Melissa Warren, HDR Bridge Engineers Dustin Cooley and Mark Libby, Mark Sedar, Architect, Sedar Architecture and Urban Design, and camera operator Betty Rush.
  - **Modifications, Additions, & Changes to the Agenda:** GM Koch removed Item 3a, and 3b. He added Item 3f, a discussion on the Port's progress.
  - **Declaration of Potential Conflicts of Interest:** None
- 2) **Public Comment (Speakers may be limited to three (3) minutes:** None
- 3) **Special Presentations & Reports by outside resources, staff and Government Officials**
  - a. **Report from City Administrator (CA) Gordon Zimmerman – None removed from agenda**
  - b. **Robin & George Donely – Perceptual Testing Business Presentation – None removed from agenda**
  - c. **Transportation Grant Review –** HDR Engineers Dustin Cooley and Mark Libby presented a Matrix with the Ports prospective projects and the possible grants that they may apply for the Bridge of the Gods and/or transportation. The engineering firm has completed an analysis of the grant opportunities identified by the projects needed for the bridge and the transportation needs of the Port and City. HDR Engineers will do further research into each grant and what kind of match the Port may have to make. Concept designs (scoping projects) were discussed and the importance of getting them on the Master Plan. Project research will include toll technology, and the bike/ped crossing on the Bridge of the Gods, the WaNaPa Intersection and Toll Booth Road, the Weigh Station and Frontage Road improvements, Forest Lane improvements, and Herman Creek Lane Improvements. HDR will prepare a report and come back to the Commission with recommendations for grant applications and costs. CP Groves stated the Pacific Crest Trail (PCT) group needs to be involved in discussions regarding the bike/ped overcrossing and any grants applied for. Presently, the overcrossing will go on the east side of the bridge. Highway 14 grant funding research will be done as well.
  - d. **Oregon Pony project report –** Architect Mark Sedars gave a Power Point presentation on the concept designs for a new Pony Building. There will be a public listening session and meeting on May 17, 2017 at 6pm in the Community Center in Marine Park. \$30,000 has been set aside for 2017-18 to repair dry rot and install proper ventilation to maintain 40-45 percent humidity to the current building. The Maintenance and Construction Building will complete this next year. The Oregon Historical Society has set these standards in the contract with the Port to maintain the life of the Pony.
  - e. **Review Marine Park Master Plan –** The proposed plan prepared by Port Engineer Jim Bussard was reviewed. There will be one more staff meeting. The Port will bring back the original people that attended the first meeting and final plans will be made to present to the Commission. After

the plan is adopted in June, the Port will apply for grants next year. The GM Koch stated The Park needs a drainage system. The road will have to move when the overcrossing is put in place. He noted the plan is a 50-60 year vision and include yurts on Thunder Island, relocating and rebuilding the Oregon Pony building and more pathways.

f. **Port Progress** - There was a discussion on ways to get the news out to the public about how the Port is progressing. Ideas to put in the newsletter were new interested businesses in the Business Park, building two new buildings (Flex 2 and Flex 4), report on the Commissioners outside work (Boards they are on), the Mountain Bike Trail, etc. Brittany will put some of these ideas into the Port April newsletter.

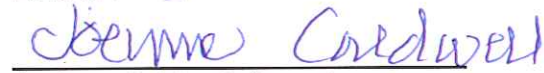
4) **Commissioner and Commission sub-committee reports** – Commissioner Caldwell thanked everyone for the help during the snow and ice events. Commissioner Lorang stated he attended a tourism kick off at the Maryhill Museum. He stated he attended the Gorgeous Night Out in Olympia and met many local businesses from the Gorge. CP Groves attended an Energy Task force meeting in Hood River. He was appointed to the transportation committee. He suggested getting a grant for every household in Hood River to get LED lights. He also suggested the City and County vehicles to use bio diesels. He stated that he and GM Koch attended a Hood River County Commission meeting, and they were well received. He encouraged other Commissioners to attend one of them. He stated the Port is waiting on the loan approval from the State to build Flex 2 in the Business Park.

5) **Adjournment: COMMISSIONER STIPAN MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-.0. The meeting adjourned at 8:40pm.**

**Port of Cascade Locks:**

  
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Jess Groves, President  
Port Commission

**Attest:**

  
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Joeinne Caldwell, Secretary  
Port Commission

DATE APPROVED: 5-18-17

Prepared by: Sally Moore