



PUBLIC MEETING: Port Commission Meeting

DATE: Tuesday, **January 7, 2025, 6:00 PM**

LOCATION: Cascade Locks City Hall 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

AGENDA

- 1) Commission meeting called to order
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Modifications, Additions and Changes to the Agenda
- 2) Public Comment (Speakers may be limited to three (3) minutes)
- 3) Commissioner Comments and Sub-Committee Reports
- 4) Executive Director Report
- 5) Discussion Items
 - a. Port Economic Development Grant Applications Open – Genevieve Scholl – **Page 2**
 - b. Business Oregon Port Planning & Marketing Fund Application – Genevieve Scholl – **Page 5**
- 6) Executive Session under ORS.192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. Final actions or decisions on these matters will be made during the Regular Session
- 7) Business Action Items
 - a. Consider Items Referred from the Executive Session
 - b. Consider Trails Funding for Phase 2 – Genevieve Scholl – **Page 17**
- 8) Adjournment

IMPORTANT DATES

Monday, January 20, 2025

Office Closed – Martin Luther King Day

Tuesday, January 21, 2025

Port Commission Meeting

PORT COMMISSION REPORT

TO: PORT COMMISSION

FROM: GENEVIEVE SCHOLL, DEPUTY EXECUTIVE DIRECTOR

SUBJECT: PORT ECONOMIC DEVELOPMENT GRANT APPLICATIONS OPEN

DATE: JANUARY 7, 2025

Introduction:

The online application portal for the Port's FY24-25 Economic Development Grant Program opened on January 2, 2025. The attached press release has been issued and the Port's website has been updated with an introduction/new applicant orientation video at <https://bit.ly/POCLGrantInfo>.

Those members of the community that had submitted letters of interest in the program have also been notified. The application portal will remain open until all of the grant funds for this year have been awarded, or at the end of the fiscal year on June 30, whichever comes first.

MCEDD staff are ready to receive the completed applications and begin the standardized scoring process. The Port commission will receive MCEDD's scoring results and recommendations as needed for approval during regularly scheduled meetings. Port staff will be available to answer questions from potential applicants as needed during regular office hours. We are excited to see the proposals and ready to build new partnerships with local businesses and organizations to accelerate the work to achieve the Strategic Business Plan goals and objectives.

RECOMMENDATION: Informational.

FOR IMMEDIATE RELEASE

December 31, 2024

Media Contact:

Genevieve Scholl
Deputy Executive Director
Port of Cascade Locks
(541) 374-2401
gscholl@portofcascadelocks.gov



Port of Cascade Locks Invites Applications to New Economic Development Grant Program

Cascade Locks, OR — The Port of Cascade Locks announces the launch of its Economic Development Grant Program, an initiative designed to support economic development, enhance recreation and tourism, and strengthen community partnerships within the Port district. “We are proud to introduce this program, which reflects the Port of Cascade Locks’ commitment to fostering economic growth that directly benefits our community,” said Port Executive Director Jeremiah Blue. “This initiative would not have been possible without the vision and dedication of our commissioners, who have worked tirelessly to ensure the program aligns with our community’s values and priorities. In partnership with MCEDD, we look forward to supporting innovative and impactful projects that will strengthen our region and build a thriving future for Cascade Locks.”

The program is structured to provide funding for projects that align with the goals of the Port’s 2024-2029 Strategic Business Plan and demonstrate measurable benefits to the community. The funding is available through two categories:

1. **Small Grants Program** – Awards up to \$10,000.
2. **Large Grants Program** – Awards from \$10,001 to \$50,000.

For the fiscal year 2024-25, the Port will distribute up to \$150,000 in total funding. Eligible projects would focus on downtown revitalization, tourism and recreation enhancement, public safety improvements, infrastructure projects, and emergency planning initiatives.

Eligibility & Requirements

Applicants must be 501(c)3 non-profits, businesses, or government entities operating within the Port district and in good standing with the State of Oregon. Projects must align with the Port’s Strategic Business Plan objectives. Grant funds may not be used for political activities, inherently religious activities, or athletic activities of individual schools and community sports teams. Direct overhead costs, regular operating expenses and salaries are ineligible for funding.

Grant recipients are required to provide a minimum 20% match and adhere to reporting requirements, including progress updates and final project reports.

Program Details

- **Small Grants Program:** Open to new and established entities with awards disbursed in two phases—50% upfront and 50% on a reimbursement basis.
- **Large Grants Program:** Open to entities established for at least two years with funding disbursed on a reimbursement basis (80% of approved expenditures). Large Grant applicants must provide three letters of community support.

Key Priorities for 2024-25

The Port Commission has established the following priorities for this year:

- Downtown revitalization
- Enhanced tourism and recreation
- Public safety

Projects must be completed by December 31, 2025, with final project reporting due within 30 days of the project completion date.

Application Process

Applications are accepted online only. Applicants can access the online portal, view a program information video, and get full program details on the Port’s website at <https://www.portofcascadelocks.gov/port-of-cascade-locks-economic-development-grant-program> (short url: <https://bit.ly/POCLGrantInfo>.)

The Port will begin accepting application submissions starting January 2, 2025. The online application portal will remain open until the \$150,000 grant fund is fully awarded, or the end of the fiscal year on June 30, 2025, whichever comes first.

The Port has contracted with the Mid-Columbia Economic Development District (MCEDD) to administer the grant program. MCEDD staff will review all applications for completeness and eligibility and score each proposal based on the scoring criteria set by the Port commission. Award recommendations will be reviewed, and final approval of each award will be made by the Port commission during a regularly scheduled public meeting.

For More Information

For specific questions about the application process please contact Port Deputy Executive Director Genevieve Scholl via email to gscholl@portofcascadelocks.gov.

PORT COMMISSION REPORT

TO: PORT COMMISSION

FROM: GENEVIEVE SCHOLL, DEPUTY EXECUTIVE DIRECTOR

SUBJECT: BUSINESS OREGON PORT PLANNING & MARKETING FUND APPLICATION

DATE: JANUARY 7, 2025

Introduction:

Key directives in the Port's FY 2024-2029 Strategic Business Plan that should be completed in the first year are Plan Objective B: Strengthen the Port's Asset Management Program, Action: Develop a capital improvement plan outlining the prioritized order for major upcoming infrastructure projects; and Plan Objective C: Develop a Comprehensive Land Use Strategy, Action: Develop a comprehensive land use plan to ensure strategic and intentional development of the Port's lands that maximizes complementary use of industrial, commercial, and recreational land and explores re-zoning possibilities.

To accelerate the Port's work to complete these objectives, and to leverage the support of our economic development partnerships with Business Oregon and MCEDD, staff has submitted the attached grant application to Business Oregon's Port Planning and Marketing Fund, with provisional approval already secured.

As noted in the application, the Port Commission has investment decisions to make on several important fronts, including the following highest priorities for year one:

1. Water and sewer infrastructure investments that are needed for business retention and expansion for current Port industrial tenants in the beverage manufacturing industries.

2. Potentially re-zoning Industrial land on the east end of town for development of an RV park and campground, expanded hiking and biking trails, and enhanced recreational access to the shoreline. This development must be supportive and compatible with the current uses of adjacent industrial and commercial zone land and foster private investment in recreation sector new businesses.

3. Potentially purchasing and redeveloping up to 4 properties in the downtown core to address blight, create new business incubation spaces, diversify local retail and lodging offerings, and support the retention and expansion of existing downtown businesses.

4. Converting 2-3 of the historic Lock Tenders' houses to new lodging rental properties and relocating the Port offices and Maintenance Shop to create new revenue streams, enhance the adjacent Marine Park Campground, enhance The Locks Venue rental offerings, and generate new Transient Lodging Tax revenue for the city.

5. The Port owns approximately 20 acres of residentially zoned property on the west end of the city on undeveloped land, as well as three individual parcels that are shovel ready. A development plan is needed to ensure positive impact on local workforce housing, and the Port is particularly interested in developing housing for workers in the public safety/emergency response, education, health and human services sectors.

Staff has identified three consulting firms; EcoNorthwest, Cascadia Partners, and Maul Foster Alongi, that could receive a Request for Proposals to complete the project. We have set a preliminary timeline to issue that RFP on February 1, with a project completion date of June 3, 2025. The Commission will be working through its annual budget process during this time, which could create efficiencies and enable development work identified in the Plan as first to occur to begin as early as July 2025.

RECOMMENDATION: Informational.

Applicant

Port of Cascade Locks 93-0503804
 Name Federal Tax ID Number

427 NW Portage Rd, Cascade Locks, OR 97014 PO Box 307, Cascade Locks, OR 97014
 Street Address Mailing Address

Organization Type:

City County Special District under ORS _____ Port District under ORS 777 Tribe

Genevieve Scholl Deputy Executive Director
 Contact Name Title
 (Person we should contact with project questions)

(541) 374-2401 N/A gscholl@portofcascadelocks.gov
 Phone Number Fax Number Email Address

Representation (Information may be found at www.leg.state.or.us/findlegsltr)

26 Daniel Bonham
 Senate District Number Senator's Name

52 Jeff Helfrich
 House District Number Representative's Name

Project Information

Comprehensive Land Use and Real Estate Investment Plan
 Project Name: (e.g., Stayton Water System Improvements)

Opportunity/Problem

Briefly describe the opportunity or problem facing the applicant:

Port of Cascade Locks is uniquely positioned to initiate multiple economic development projects on its various commercial, industrial, public and residential zoned properties, but needs help coordinating and prioritizing these projects for maximum benefit to the community. With recreational and industrial job creation, workforce house, and downtown revitalization all major priorities in the Port's 2024-29 Strategic Business Plan, expert guidance on timing and approach for several major development projects can help to create a workplan and timeline to ensure successful completion, mitigate risk, reduce waste, and maximize the Port's return on its investments during this period.

Response to Opportunity/Problem

Briefly describe the major alternatives considered to address this opportunity or problem:

The Port commission is currently considering several projects addressing economic development needs within the Cascade Locks city limits, including:

1. Water and sewer infrastructure investments that are needed for business retention and expansion for current Port industrial tenants in the beverage manufacturing industries.
2. Potentially re-zoning Industrial land on the east end of town for development of an RV park and campground, expanded hiking and biking trails, and enhanced recreational access to the shoreline. This development must be supportive and compatible with the current uses of adjacent industrial and commercial zone land and foster private investment in recreation sector new businesses.
3. Potentially purchasing and redeveloping up to 4 parcels in the downtown core to address blight, create new business incubation spaces, diversify local retail and lodging offerings, and support the retention and expansion of existing downtown businesses.
4. Converting 2-3 of the historic Lock Tenders' houses to new lodging rental properties and relocating the Port offices and Maintenance Shop to create new revenue streams, enhance the adjacent Marine Park Campground, enhance The Locks Venue rental offerings, and generate new Transient Lodging Tax revenue for the city.
5. The Port owns approximately 20 acres of residentially zoned property on the west end of the city on undeveloped land, as well as three individual parcels that are shovel ready. A development plan is needed to ensure positive impact on local workforce housing, and the Port is particularly interested in developing housing for workers in the public safety/emergency response, education, health and human services sectors.

Through this project, the Port hopes to develop a comprehensive land use and real estate development plan for the next five years that will assure the best return on the investment of public funds.

Detailed Project Description

Clearly describe the proposed project work to be accomplished:

The Port seeks funding to support the development of a Comprehensive Land Use & Real Estate Investment Plan to guide the next five years of Port economic development activity in Cascade Locks. With industrial, recreational, public, commercial, and residential zone land holdings, the Port hopes to develop a comprehensive plan for development that maximizes complimentary uses and explores re-zoning possibilities. The Port seeks to engage a consulting firm to help formulate, develop, and publish the plan.

Project Work Plan

List project activity milestones with estimated start and completion dates. Identify estimated date of first cash draw:

Activity	Estimated Date	
	Start	Completion
Issue public RFP for consulting firm and award contract	Feb 1, 2025	Mar 31, 2025
Consultant Tour of Properties and meeting with staff, 1st meeting with Commission	Apr 8, 2025	Apr 8, 2025
Commission Work Sessions (2), Consultant meetings with business & property owners, City committees	Apr 15, 2025	April 15, 2025
Consultant work session with Port management to review initial recommendations	Apr 25, 2025	Apr 25, 2025
Consultant Development of Plan Draft	Apr 26, 2025	May 15, 2025
Management Review of Plan Draft	May 16, 2025	May 16, 2025
Commission Work Session for Plan Draft Review (Executive Session)	May 20, 2025	May 20, 2025
Final Plan Draft Review and Approval	Jun 3, 2025	Jun 3, 2025

Estimated First Draw Date: May 1, 2025

Project Budget

List individual project budget line items with requested budgeted amounts by IFA and non-IFA funding sources. Change budget column labels to identify the specific requested IFA funding sources. Non-IFA sources are those funds other than those requested from IFA.

Please be aware that the award loan amount will be subject to a less than 1% issuance fee if the loan is included in the Oregon Bond Bank. Please contact Business Oregon for additional information.

Budget Line Item (Adjust budget items to suit the project) <i>Below are general items most used</i>	IFA Funding		Non-IFA	Total
	Source 1	Source 2	Funds	
Engineering/Architecture	\$0	\$0	\$0	\$0
Construction				0
Construction Contingency				0
Land Acquisition				0
Legal				0
Construction Management				0
Other Contracted Services - Consultant	48,750		11,250	60,000
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
Totals	48,750	0	11,250	60,000

Details of Non-IFA Funds

Source of Non-IFA Funds	Amount	Status: C-Committed, A-Application S-Submitted, AI-Application Invited, PS-Potential Source	Dates Required Funds will be Committed and Available
Port of Cascade Locks General Fund - Contracted Services	\$11,250	C	1-Jan-25
Totals	11,250		

If "Non-IFA funds" include USDA Rural Development funding that will require interim financing, please indicate the source of the interim financing.

General Certification


I certify to the best of my knowledge all information, contained in this document and any attached supplements, is valid and accurate. I further certify that, to the best of my knowledge:

- 1. The application has been approved by the governing body or is otherwise being submitted using the governing body's lawful process, and
- 2. Signature authority is verified.

Check one:

- Yes, I am the highest elected official. (e.g., Mayor, Chair or President)
- No, I am not the highest elected official so I have attached documentation that verifies my authority to sign on behalf of the applicant. (Document such as charter, resolution, ordinance or governing body meeting minutes must be attached.)

The department will only accept applications with proper signature authority documentation.



Signature

12/30/24

Date

Brad Lorang

Printed Name

President, Port of Cascade Locks Board of
Commissioners

Printed Title

FOR BUSINESS OREGON USE ONLY

Concept Number

Intake Approval Date

Project Type:

- Planning Construction Other:
- Design Design & Construction

Applicant: PORT OF CASCADE LOCKS

Project Name: COMPREHENSIVE LAND USE & REAL ESTATE DEVELOPMENT PLAN

Section I: Project Eligibility and Criteria

- A. Is the applicant a [Special] Port District formed under ORS chapter 777 or 778? Yes No NA
- B. Does the Port have a Strategic Business Plan on file with Business Oregon? Yes No NA
- C. Is the subject of this application request cited within the Port's most current Strategic Business Plan? Yes No NA
- D. If awarded, please check which initiative funding will be applied to:
 - 1. Strategic Business Plan update,
 - 2. Planning project, or
 - 3. Marketing project necessary for improving the Port's capability to carry out an authorized function and activities related to trade and commerce.
- E. Is this application request generally feasible from the Port's perspective: Is the scope of work focused, will it produce measurable results, promote financial stewardship and otherwise further the Port's best interests? Yes No NA

Section II: High Priority Project

- A. Please check if/how this application request reflects a high priority project: Yes No NA
 - 1. Strategic Business Plan update,
 - 2. Regional or cooperative project that benefits more than one port,
 - 3. Leverages other marketing and development efforts by the state or other government units,
 - 4. Leads to economic diversification, development of a new or emerging industry or redevelopment of existing public facilities, or
 - 5. Creates revenue or jobs.

Section III: Project Narrative

- A. Please explain where the subject of this application request is cited within the Port's most current Strategic Business Plan, as applicable.

Plan Objective B: Strengthen the Port's Asset Management Program, Action: Develop a capital improvement plan outlining the prioritized order for major upcoming infrastructure projects.

Plan Objective C: Develop a Comprehensive Land Use Strategy, Action: Develop a comprehensive land use plan to ensure strategic and intentional development of the Port's lands that maximizes complementary use of industrial, commercial, and recreational land and explores re-zoning possibilities.

Plan Objective D: Support Local Housing Efforts, Action: Complete a feasibility study to determine options for how the Port could utilize the residentially zoned land that it owns.

Plan Objective E: Support Downtown Revitalization, Action: Pursue acquiring and redeveloping vacant buildings and properties within the downtown core to support economic development and community needs.

Plan Objective J: Campgrounds, Parks, and Open Spaces, Action: Explore the possibility of developing an RV park at the industrial park or Herman Creek Road. Develop east-side recreational facilities, [...] water access at Government Cove, mountain biking and hiking trail development and improvements, and other visitor amenities.

- B. Please explain whether this application request considered priority factors such as community need, whether the project will lead to economic diversification, development of a new or emerging industry and redevelopment of existing public facilities as applicable.

The Port's 2024-2029 Strategic Business Plan update process included a public input process that featured an open house and online survey to receive public input on project prioritization. Workforce housing remains a top priority on the regional Comprehensive Economic Development Strategy project list maintained by the MidColumbia Economic Development District (MCEDD), which results from an extensive public and multijurisdictional input process. Business retention and expansion needs of the beverage industry tenants of the Port are expressed directly from these important tenants, including Pfriem Family Brewers, Landmass Wines, and Son of Man Cider company. The highest priority of the City of Cascade Locks and its Downtown Revitalization Committee is addressing the vacant, derelict buildings that remain in the downtown core. This project could result in a timeline of practical, actionable solutions to these issues for our community.

- C. Please explain whether this application request involves regional or cooperative projects or leverages other marketing efforts by the state or other local government units as applicable.

Business Oregon has long been a key partner for the Port in the development of its industrial lands, and this project will help to support the industrial employers currently occupying those properties to expand their business, benefit from new recreation/tourism amenities on scenic lands adjacent to their properties, bringing new customers and increased awareness of their products and services as well as new revenue generation opportunities. The Oregon Dept. of Transportation is also a key partner in the downtown revitalization effort, with several successful multi-modal and pedestrian safety enhancements on WaNaPa Street that are complete or planned. Oregon Parks & Recreation Dept., via the Recreational Trails Program and the Local Government Grant program, have provided key funding and technical support to the development of the Cascade Locks Trail Network, an expansive mountain biking and hiking trail network.

- D. Please explain whether this application request is duplicative of other marketing efforts among ports as applicable.

This is not a duplicative effort.

- E. Please explain whether this application request is consistent with applicable county or city comprehensive plans as applicable.

The Plan that will result from this effort will be consistent with all Port, City, and County plans currently in place.

- F. Please explain whether this application request furthers other state values and interests such as good governance, fiscal stewardship, commitment to equality, environmental sustainability or other matters as applicable.

The project's purpose is to mitigate risk, accelerate project timelines, eliminate waste in time and resources, and maximize the return on investment of public funds. For this reason, we feel the project will further the state's interest in good governance and fiscal stewardship. The potential conversion of industrial zoned land to recreational space can also have a positive net benefit to the local environment.

Section IV: Project Funding

- A. The award requested will NOT exceed \$50,000 and 75 percent of the total cost of the project. Yes No NA
- B. Funding for this application request may NOT subsidize regular port operating expenses nor require continuing subsidies from Business Oregon. Please explain where the subject of this application request is cited within the Port's most current budget, as applicable.
- The Port's FY 2024-25 Budget includes provision for this request in its Development Fund under State Grants, which has a total sum line item of \$86,000.
- C. A 25% match is required as part of this application process. Please identify the source of funds for this match.
- The Port will source the matching funds from its Contracted Services line item in its General Fund.
- D. The Port understands that the Port Planning and Marketing Fund is a reimbursable, grant program. If awarded funding, the Port will execute a grant contract and provide Business Oregon with documentation over project costs, before funds will be disbursed to the Port. Yes No NA

Section V: Project Support

- A. In addition to programming authorities (State Statute, Oregon Administrative Rules), the Port has access to Business Oregon's website, the Port Planning and Marketing Fund Guide and contact information for their Regional Project Manager should questions arise about this application or administrative processes. Yes No NA
- B. Does the Port wish to receive support from peer port districts and/or relevant stakeholders as this project unfolds? If yes, Business Oregon will coordinate such support with you. Yes No NA
- C. Please name the website URL where the Port's current Strategic Business Plan has been made publically accessible.
- <https://www.portofcascadelocks.gov/files/ce49d4f62/Port+of+Cascade+Locks+Strategic+Plan+FY24-29.pdf>
- D. If awarded funding, please name the website URL where the Port will make any products delivered accessible on the Port's website.
- <https://www.portofcascadelocks.gov/policies-and-documents>

Are you ready to submit? Please email to Becky.A.Bryant@biz.oregon.gov and attach the completed General and Supplemental Applications, Port Commission resolution/meeting minutes and/or any other supporting documentation that may further Business Oregon's review of this request.

PORT COMMISSION REPORT

TO: PORT COMMISSION

FROM: GENEVIEVE SCHOLL, DEPUTY EXECUTIVE DIRECTOR

SUBJECT: TRAILS FUNDING

DATE: JANUARY 7, 2025

Introduction:

Final reimbursements and reporting for the Port's Recreational Trails Program (RTP) grant from Oregon Parks and Recreation District (OPRD) is complete. Ptarmigan Ptrails crews were able to complete their section of the trail under budget. U.S. Forest Service (USFS) force account labor and Northwest Trail Alliance (NWTa) volunteer donated labor and equipment provided sufficient match to the grant amount.

Since Ptarmigan Ptrail's original quote for the work came in at over the grant project budget, the Port had set aside up to \$38,000 in funding to provide any needed cash match to assure successful completion of the project.

Reimbursement requests along the way had accounted for \$28,480.56 before the project was completed. OPRD has allowed the Port to request that amount to be reimbursed in the final closeout.

NWTa representatives have made the attached request for funding in the amount of \$13,459.39 to support their work to complete construction of another 3 miles of the trail (Phase 2), extending east toward Wyeth. The USFS partners have submitted a grant request to OPRD to fund the construction of the parking area and restroom to serve the trail.

Since this project builds upon the many years of effort by the Port and its partners to complete this new, excellent trail and were it not for the efforts of the NWTa leadership and their volunteers, the project would not have been the success that it is, staff recommends that the Port direct a portion of these reimbursed funds to NWTa for this project.

RECOMMENDATION:

Approve NWTa funding request for the Phase 2 portion of the CLIMB trail, utilizing a portion of the funds reimbursed from the OPRD RTP grant award.



NWTA
NORTHWEST TRAIL ALLIANCE

Port of Cascade Locks
427 Portage Road
Cascade Locks, OR 97014

December 13, 2024

RE: CLIMB Trail Build, Phase 2

To Whom It May Concern,

Attached is a breakdown of the costs incurred by Northwest Trail Alliance (NWTA) to build the next 3 miles (Phase 2) of multi-use trail in the CLIMB trail system of the Columbia River Gorge. This information includes the contribution by NWTA in volunteer hours to successfully complete the build.

Thank you for your partnership in this project. As the regional cycling-focused trail stewardship and advocacy organization, NWTA has nearly 5,000 members and eagerly supports increased access to recreational opportunities such as those offered by this new trail system.

Best,

Lisa Olivares
Executive Director



NWTA

NORTHWEST TRAIL ALLIANCE

Cascade Locks CLIMB Trail

Phase 2 Budget Projection

Distance: 3 miles

Machine Costs

Item	Unit	No. Units	Cost/Unit	Total
Mini Excavator (Takauchi TB216)	hours	40	\$48.97	\$1,958.80
Ditch Witch	hours	20	\$37.32	\$746.40
Total Machine Cost				\$2,705.20

Volunteer Contribution

Item	Unit	No. Units	Cost/Unit	Total
Machine operator	hours	60	\$33.49	\$2,009.40
Hand finish*	hours	2000	\$33.49	\$66,980.00
Total Volunteer Contribution Value				\$68,989.40

Grand value of project	\$71,694.60
G & A Allotment**	\$10,754.19
TOTAL CASH REQUEST***	\$13,459.39

***Assumptions:**

- Average of 10 volunteers per work day
- 6 hour work day
- 2,000 hours of volunteer time (hand work) for recently built comparable 3 miles of trail

**G & A covers NWTA paid staff time for project management and insurance. G & A is calculated as 15% of the total value of a project. 15% is based on the federal government indirect cost rate as of October 1, 2024.

*** Cash request is machine cost plus G & A