

Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday June 6, 2019 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:00pm.
 - **Pledge of Allegiance** CP Groves asked for a moment of silence in honor of D Day
 - **Roll Call:** Commissioners Groves, Bump, Lorang and Stipan were present. Commissioner Caldwell was absent.
Others Present: GM Paul Koch, Accounting Specialist Melissa Warren, Secretary Sally Moore, Government Relations Director Mark Johnson, Butch Miller, City Administrator Gordon Zimmerman, Gary Munkhoff, Port Attorney Tommy Brooks and Camera Operator Marianne Bump.
 - **Modification, Additions & changes to the agenda:** GM Koch removed Item 3d. Status update and review on the Bridge of the Gods Toll Technology as Ryan Vollans, Bridge Manager was not present. GM Koch recommended moving Item 7i. to Item 2; the discussion in preparation for the June 12 Special Port Commission meeting with Thunder Island Brewing.
 - **Declaration of Potential Conflicts of Interest:** - None

CP Groves recessed out of Regular Session at 6:03pm and went into Executive Session at 6:05pm

- 2) **Executive Session under ORS 192.660 (2) (e) Real Property Negotiations**
 - a. **Discussion in preparation for the June 12 Special Port Commission meeting with Thunder Island Brewing**

CP Groves came out of Executive Session at 6:43pm and went back into Regular Session AT 6:43PM

NO ACTION WAS TAKEN

- 3) **Public Comment (Speakers may be limited to three (3) minutes – None**
- 4) **Special Presentations & Reports by outside resources, staff & Government Officials**
 - a. **Annual review of Audit for 2017-18 budget year-** Phillip Lewin with the Audit Firm Pauly-Rogers presented the audit report for the 2017-18 budget year. Phillip reported there was an unmodified opinion; Phillip stated, "This is a very good thing". Phillip thanked the Commission for having him present the audit.
 - b. **City Report –** City Administrator (CA) Gordon Zimmerman reported that all 97 fire hydrants in the city have been tested, and they are all operable. He noted 2 hydrants were replaced on Industrial Park Way in the Business Park; adding the leak has been fixed. CA Zimmerman stated that the City is \$122,000 short for the Gorge Hubs project. The City Council will try to figure out how to fill that gap in at their Monday night meeting. CA Zimmerman reported there will be a planned power outage on July 20 from 10:PM until July 21 at 6:AM. The city will send out an email notice to all interested parties, including the Port's IT service, Radcomp. CA Zimmerman added that the city has submitted the United States Department of Agriculture (USDA) plans for the planned well #3 on Harvey Road. This is the final phase of the water project and the water will come from the Herman Creek aquifer. CA Zimmerman reported that rainfall was one inch for May and is at 67 percent of normal for the rain year.
 - c. **Status update on legislation and government relations**

- i. **A status report on the Governor's budget revenue projection** – Mark Johnson, Government Relations Director reported that he will be spending one day a week in Salem at the Capital working on behalf of the Port's various efforts. Mark stated Democrats picked up Super Majorities in both the House and the Senate and he stated this session is different. Mark discussed the various House Bills on the table and stated the Bike/Ped crossing goal appears to be in good shape. Mark stated the Senate Republicans walked out for a week, feeling that they were not being heard; however, this slowed things down a bit. Mark noted that the \$2.4 million allocated for the Port Business Park looks good as well. Mark stated that on September 19 there will be a meeting with the Forest Service as they have agreed to discuss wrapping up the 26 mile Mountain Bike Trail. CP Groves stated the Port has contributed over \$100,000 to support the Mountain Bike Trail; noting there is also hundreds of hours of staff time put into this project. Mark stated the Commission will be given a report post meeting. Mark stated that there will also be a Special OneGorge meeting on the Legislative Intent of the Gorge Scenic Act on September 19. Mark reported that State Representative Greg Walden will be present July 6 in Cascade Locks. He is assisting the Port with changing the language in Title 23; to enable the Port to receive Federal funding for the Bike/Ped overcrossing.
 - ii. **Legislative update** – CP Groves stated that there may some bills in DC that the Port can attach to instead of a Transportation Bill this session. Mark stated they will have to pass a Fixing America's Surface Transportation Act (FAST ACT) reauthorization bill. CP Groves stated he made some phone calls to the Railroad and they will be happy to help on the Title 23 language change.
- d. **Status update and review on the Bridge of the Gods Toll Technology** – Removed from the agenda as Bridge of the Gods Manager Ryan Vollans was not present.

- 5) **Commissioner Comments and Commission sub-committee reports** -Commissioner Stipan stated the Museum Board will be interviewing five people for the Director position. Commissioner Stipan thanked everyone for the votes as he was voted back in as a Port Commissioner for another four years. John stated he is happy to help getting people firewood. He noted CGRA sailing will start soon. Commissioner Bump stated he was also reelected to the Port Commission for another four years. Commissioner Lorang stated he was reelected as well. Commissioner Lorang noted that the Economic Development subcommittee is discussing how to become more efficient. CP Groves reported that he and staff visited the Port of Astoria. CP Groves stated the contract for the Flex 5 building was awarded to J.H. Kelley.
- 6) **Commission Business Action Items** – None
- 7) **General Managers Report #100** - GM Koch reported this was his final report; noting that he and DGM Kaganova are continuing with the transition and meeting with employees. GM Koch stated the Port will have a Special Meeting on June 12 with Thunder Island Brewing. GM Koch stated the Joint Work Group (jwged) has created a new job description for the group and is also recommending action relative to services for children and families in Cascade Locks. The other recommendation was to create a citizen committee to help determine community need to be used in working with others providing services in town.

COMMISSIONER LORANG MADE A MOTION TO ADOPT THE JOB DESCRIPTION AS WELL AS THE MODIFIED MULTI-FACETED GRAPHIC AND ADOPT RECOMMENDATIONS FROM THE JWGED SO THAT THE DESIRED ENHANCEMENTS IN EFFICIENCY AND EFFECTIVENESS CAN BE CARRIED OUT. SECONDED BY COMMISSIONER STIPAN.

THE MOTION WAS AMENDED BY COMMISSIONER STIPAN TO ADD TO AUTHORIZE A COMMUNITY DEVELOPMENT SUBCOMMITTEE APPOINTING KIRSTY WALKER AS CHAIRPERSON ON THE JWGED. SECONDED BY COMMISSIONER BUMP. The motion was unanimous. 4-0.

GM Koch stated that he and staff are in discussions with Union Pacific Railroad Real Estate on obtaining property from them. Currently the Port leases part of the parking lot by the beach for \$11,000 annually. The Port would like UPPR to donate this to the Port The Port would also like the RR to donate the property SE of the tunnel coming into the Park, stating this would be ideal for more parking. The Movies in the Park has been discontinued by Hood River County. GM Koch and staff have been looking at options to continue the program. GM Koch recommended that the Port purchase a new projector and sound equipment. The City has a screen. GM Koch stated that there will be live entertainment this summer in the Park.

COMMISSIONER STIPAN MADE A MOTION TO SPEND \$3,350 TO PURCHASE A NEW PROJECTOR AND SOUND SYSTEM TO SUPPORT COMMUNITY SERVICES. SECONDED BY COMMISSIONER BUMP. The motion was unanimous. 4-0.

GM Koch will make a presentation Monday night to the City Council to have a Community Picnic at Marine Park to bring newcomers into the Community.

Commissioner Caldwell called in at 7:50PM

The Commission recessed out of Regular Session at 8:05PM and into Executive Session at 8:15PM

8) Executive Session under ORS 192.660 (2) (i) Performance Evaluation of Public Officers and Employees

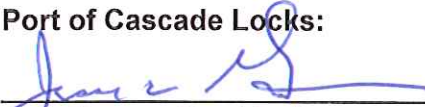
The Commission came out of Executive Session at 8:30 pm

9) Any action as a result of Executive Session –

COMMISSIONER STIPAN MADE A MOTION IN RECOGNITION OF HIS EMPLOYMENT AT THE PORT TO AWARD GM KOCH \$10,000 AND THAT IT BE ADDED TO HIS LAST PAYCHECK IN JUNE. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0


10) Adjournment: Commissioner Caldwell made a motion to adjourn. Seconded by Commissioner Lorang. The motion was unanimous. 5-0. The meeting adjourned at 8:35PM.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joeline Caldwell, Secretary
Port Commission

DATE APPROVED: 9/19/2019
Prepared by: Sally Moore