

## Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday July 5, 2018 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:03pm.
  - **Pledge of Allegiance**
  - **Roll Call:** Commissioners Groves, Bump, Lorang were present. Commissioner Caldwell arrived at 6:25PM. Commissioner Stipan was excused.  
**Others Present:** GM Paul Koch, Accounting Specialist Melissa Warren, Secretary Sally Moore, Economic Development Manager Don Mann, City Administrator Gordon Zimmerman, Diana Reedy-VanWinkle, Gyda Haight and Camera Operator Betty Rush.
  - **Modification, Additions & changes to the agenda: - None**
  - **Declaration of Potential Conflicts of Interest: - None**
- 2) **Public Comment (Speakers may be limited to three (3) minutes –** Citizen Gyda Haight thanked the Commission for all of their hard work during her and Don's difficult transition.
- 3) **Special Presentations & Reports by outside resources, staff & Government Officials –**
  - a. **Report of City – City Administrator Gordon Zimmerman** CA Zimmerman stated there has not been a lot of rain this summer. He stated that the City has 17 housing permits this year; adding that is half of what they had last year. He noted the Waterline and Waste Water Treatment projects are in progress. The final hookups where the waterlines meet the main water lines are being completed on the Water Project. CA Zimmerman stated Oregon Mines has approached the City to locate to Cascade Locks. They require a lot of electricity. The City told them they would have to pay for the wiring and transformers and they agreed. They will be at the Planning Commission meeting for final approval and they can then begin their business, perhaps by September 1, 2018.
  - b. **Election of Port Commission Officers – Commissioner Groves as President, Commissioner Lorang as Vice – President and Commissioner Caldwell as Secretary/Treasurer**
  - c. **Appointment of Commissioners to subcommittees**
    - I. **JWGED subcommittee – Commissioner Lorang and Groves**
    - II. **Indian Nations subcommittee – Commissioner Caldwell and Groves**
    - III. **Portland Spirit subcommittee – Commissioner Lorang and Groves**
    - IV. **Economic Development subcommittee (Toll Booth, Business Park Design Standards, Incubator Space – Commission Lorang and Groves**
    - V. **Overcrossing and Oregon Pony Advisory Team subcommittee – Commissioner Stipan and Commissioner Caldwell**

Commissioner Groves suggested keeping all positions the same.

**COMMISSIONER BUMP SO MOVED TO APPROVE BOTH ITEMS 3B AND 3c TO KEEP ALL PORT COMMISSION OFFICERS THE SAME AND ALL APPOINTMENTS OF COMMISSIONERS TO SUBCOMMITTEES THE SAME. SECONDED BY COMMISSIONER LORANG. The motion was unanimous. 3-0.**

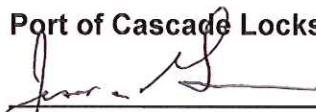


- d. **Preliminary review of Business Park Development** - Economic Development Manager Don Mann presented the proposed plans for improvements and paving to the Public Fisherman's Access road and stated that Herman Creek Road will be cleared, graded and paved. The first phase proposed amount is \$35,000. There will be a public parking area and portable restrooms. The second phase is \$135,00. Don proposed doing this project in phases. This item was for review only and not an action item. This will come back to the Commission for approval on July 19 meeting.
- e. **Review 2019 Legislative priorities** – GM Koch handed out the Legislative priorities draft. He stated the Economic Development subcommittee has been working on seven priorities. The first is for Flex Building number 5 for \$2 million dollars. The 2<sup>nd</sup> priority is \$.5 million for renovations in the Park and dock improvements on the wooden docks. The 3<sup>rd</sup> priority is WaNaPa St traffic circles and the Bike/Ped overcrossing; the 4<sup>th</sup> priority is the Marine Park Overcrossing; the 5<sup>th</sup> priority is the State Airport Enhancements; the 6<sup>th</sup> priority is financial support for the preschool for Cascade Locks; the 7<sup>th</sup> priority is added financing for the proposed new Pony building. There is a draft fund-raising plan for a new building. CP Groves stated that the Port needs to have costs available to get funding. CP Groves stated the traffic circle is an ODOT project; adding the Port has already scoped out these projects. This will come back to the Commission for adoption on July 19.
- f. **Discussion on future strategies regarding Airport** – GM Koch stated there was a discussion with the EDSC on several strategies on the Airport. Some ideas were to produce a two-page summary on the final report, hold community meetings in September and January; partnering with the City requiring the State to make improvements at the Airport.
- g. **Review of Commission Meeting and Operating procedures** – GM Koch stated this was an annual review of Commission meeting and operating procedures adopted in 2015 and there was a 2% reduction in the Port's insurance in adopting these procedures. Port Secretary Sally Moore walked the Commission through the review. There were no changes made.

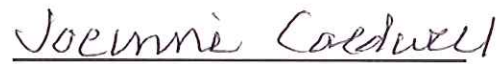
4) **Commissioner and Commission sub-committee reports:** CP Groves stated that Governor Kate Brown visited the Renewal Workshop recently in the Business Park. He stated this is a big deal for a small community. Commissioner Lorang stated there is a lot of good things happening in the City and Port; but they need to be able to provide power and services to interested businesses.

5) **Adjournment: COMMISSIONER CALDWELL MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER BUMP. The motion was unanimous. 5-0. The meeting adjourned at 7:15PM.**

Port of Cascade Locks:

  
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 Jess Groves, President  
 Port Commission

Attest:

  
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 Joëinne Caldwell, Secretary  
 Port Commission

DATE APPROVED: 10-18-18  
 Prepared by: Sally Moore