

PORT OF CASCADE LOCKS

A Budget meeting of the POCL Budget Committee was held May 26, 2016 at 6:00 pm at the City Hall Council Chambers, Cascade Locks, Oregon 97014.

1. **MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE:** Commission President Groves called the meeting to order at 6:04 p.m.
2. **ROLL CALL:**
Commission Present: Stipan, Groves, Lipps, Lorang, Caldwell.
Budget Members (BM): Haight, Wittenberg, Brostoff, Mohr, Walker.

Others present: Paul Koch, Melissa Warren, Angie Wilson, Brittany Berge.
3. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST:** Commissioner Lipps declared potential conflict as owner of Thunder Island Brewing Company. Commissioner Caldwell declared potential conflict with family being employed by the Port. BM Mohr declared potential conflict with spouse being employed by the Port.
4. **PUBLIC COMMENT:** None.
5. **HANDOUTS AND EXPLANATION:** GM Koch explained the Special Budget Committee Status Report. Report highlights the current standing on facility rentals along with a list of events and 3 year history of event growth. Report also shows a selected portion of 3 year history of Port budget items. Staff Todd Mohr arrived at 6:12pm.
6. **REVIEW AND ACT ON PROPOSED BUDGET:**
 - a. **Port Commission:** BM Walker questioned the DC trip and what fund the money comes from for the staff members. GM Koch explained that they come from the Economic Development department fund.
 - b. **Administration:** GM Koch noted that the big difference in this budget is the General Manager moved on to the payroll beginning January 1st, 2017. Staff Angie Wilson left at 6:52pm.
 - c. **Economic Development:** GM Koch explained a brief breakdown of the budget outline. MB Haight asked about the matching funds for the annual firework display. GM Koch explained that the Port created a fundraising drive to match donations up to \$6,000. BM Walker asked why the budget appears that the Port will pay \$12,000 for the fireworks. Staff Warren explained that the budget has to reflect all outgoing moneys, so it will reflect the total of cost of the firework display.
 - d. **Maintenance & Construction:** GM Koch briefed over highlighted changes in the Maintenance department budget. Discussion was had on the future pavilion enhancements.
 - e. **Toll Booth:** Commissioner Groves asked if this budget included any significant changes in toll technology. GM Koch responded that the Port is currently approximately 2 years away from that process.
 - f. **Special Bridge Preservation and Repair Fund:** GM Koch suggested that the committee move to a motion as this fund was covered in last meeting.

- g. **Development Fund:** GM Koch suggested that the committee move to a motion as this fund was covered in last meeting.

7. **PUBLIC COMMENT:** N/A

8. **APPROVAL OF THE 2016-2017 BUDGET:**

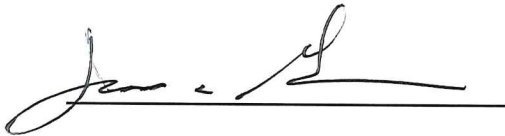
COMMISSIONER GROVES MADE A MOTION TO APPROVE THE BUDGET WITH CHANGES. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed by all.

9. **RECESS/ADJOURNMENT**

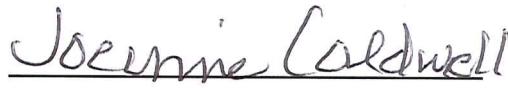
Committee Wittenberg adjourned the meeting at 7:03 pm

Port of Cascade Locks:

Attest:



Jess Groves, President
Port Commission



Joeinne Caldwell, Secretary
Port Commission

DATE APPROVED: 8/18/2016

Prepared by: Brittany Berge